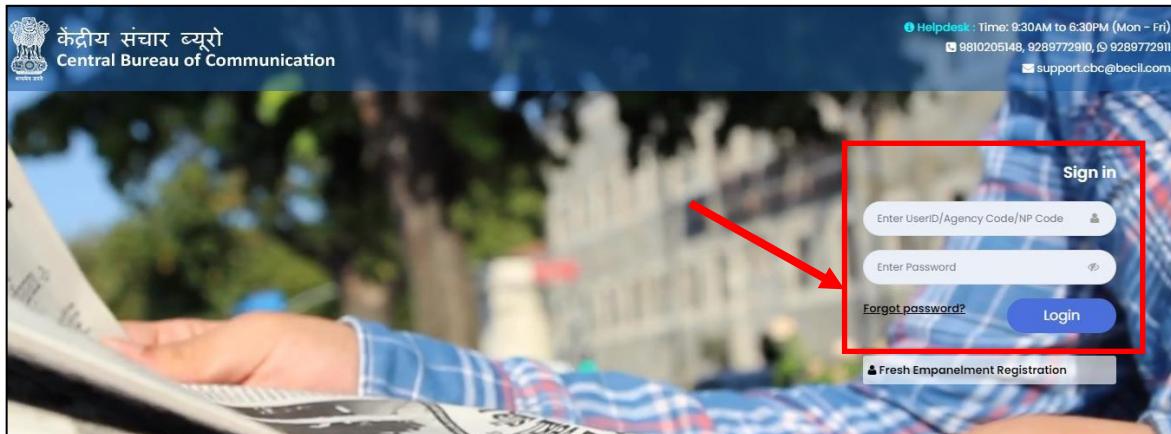




## Release Order User Manual रिलीज़ ऑर्डर उपयोगकर्ता मैनुअल

### Step 1: To log in / लॉग इन करने के लिए

- Visit <https://cbcindia.gov.in/cbc/vendor-login>
- Enter Agency Code/ एजेंसी कोड दर्ज करें
- Enter Password / पासवर्ड दर्ज करें
- Click on "Login" button / "लॉग इन" बटन पर क्लिक करें



**Note:** Agency code will be a 6-Digit Alphanumeric code  
एजेंसी कोड एक 6-अंक वालिक्लिक कोड होगा

**Step 2:** Here you will see your Dashboard. On the left sidebar click on the "Release Order".

यहां आप अपने डैशबोर्ड को देखेंगे। बाएं साइडबार पर "रिलीज़ ऑर्डर" पर क्लिक करें

The screenshot shows the Central Bureau of Communication (CBOC) dashboard. On the left, there is a sidebar with a main navigation menu. The "Release Order" option is highlighted with a red box and has a red arrow pointing to it from the text above. The main dashboard area contains three cards: "ROs Released Today", "Payment Released Today", and "Pending Bills for Submission". The "Pending Bills for Submission" card lists several entries with columns for RO Code, RO Amount, and Date of Publication.

RO Code	RO Amount	Date of Publication
01101/0053/2324/TV	17,027	23/10/2023
01101/0060/2324/TV	170	07/11/2023
10101/0038/2324/TV	38,822	16/01/2024
10103/0005/2324/TV	20,433	04/01/2024
10102/0002/2324/TV	23,838	23/01/2024

**Step 3:** Click on the **RO code** and download RO.

"आरओ कोड पर क्लिक करें और आरओ डाउनलोड करें"

The screenshot shows the RO List page. It features a search bar at the top with fields for "Aired From" and "Aired To" dates, and buttons for "Submit" and "Reset". Below the search bar is a table with columns for Sr.No, RO Code, Channel Code, Subject, RO amount, Date Of Issue, Aired From, Aired To, Bill Details, Acknowledge Receipt, and Delete. The first row shows an RO code with a red box and an arrow pointing to it. The second row is also visible.

Sr.No	RO Code	Channel Code	Subject	RO amount	Date Of Issue	Aired From	Aired To	Bill Details	Acknowledge Receipt	Delete
1	39106/0001/2324/DD Click Here to View RO		Campaign survey.	0	07/03/2024	06/03/2024	07/03/2024	Submit Bill	Download Acknowledgement	
2	Click Here to View RO			0	04/03/2024	04/03/2024	05/03/2024	Submit Bill	Download Acknowledgement	